

**PCMS Drama Club
Annual Meeting
Tuesday, May 2, 2017, 6:00pm
PCMS Cafeteria**

In Attendance:

Mary Cash	Diana Hollis	Wendi Kuhnert- Tallman
Beth Underhill	Reenee' Fraser	Melissa Stavropoulos
Agatha Walker	Kaukab Zaidi	Valerie Callahan
Tavis Roach	Sandy Stewart	Rising Vanderlyn/6 th grade
Jodie Rung	Ruth Porras	mom - Julia
Walter Hickman	Brenda Ridl	

Agenda distributed

Financial statement distributed

Call to Order

- 6:17pm Meeting called to order by Mary Cash

Recap of the Year

- Mary Cash:
 - Kids did a great job
 - Club will likely end up “even” financially

New Business

- Need a teacher sponsor. Mr. Hickman has not committed. Mr. Hepinstall has a potential sponsor. Discussion of how to encourage sponsorship, requirements, compensation, etc.
- Need 3 general Board of Directors members and 5 officers to operate.
- 2 Board members willing / able to stay: Tavis Roach (General Board) and Agatha Walker (Treasurer). Others unavailable to return due to change of schools or other circumstance.

Financials

- Agatha Walker, Treasurer, read through the financials distributed
- Discussion: Cast party mostly donated.
- Sandy Stewart: encourages more donations – maybe hold end of year banquet strictly with donations. She is happy to solicit.
- Discussion of Mad Italian’s donations including large discount on food/beverage and their purchase of the Seussical, Jr. show t-shirts
- DVDs not yet purchased. Should arrive by end of school year.
- Disney Expense: drama scholarships, cost of drama workshop, cost per person. If parapro or other assistance is needed for a particular attendee, that can be worked out. Info usually starts coming in October and trip is late March. 8th graders only.

- PTV falls under drama budget. Drama pays for end of year party and for t-shirts for the kids. Those expenses have not yet been incurred.
 - Like to keep a cushion in the bank for up-front costs. Scripts are usually purchased in July and dues aren't paid until September or later.

Volunteers for Officers

- 2 current members to stay on: Tavis Roach (general) and Agatha Walker (Treas.), so 2 new Board members needed and 4 additional Officers
- Volunteers: Wendi Kuhnert-Tallman, Melissa Stavroupolos, Diana Hollis, Valerie Callahan
- Discussion of roles and strengths for various positions (job descriptions on website)
- Wendi and Melissa will decide on other roles. Possibly co-presidents.
- Motion to elect Tavis Roach, Diana Hollis and Valerie Callahan to the Board of Directors by Jodie Rung, Second: Reenee Fraser
- Approved: unanimously
- Co-Presidents, Vice President, and Secretary positions still need to be filled. Board of Directors will elect Officers at some point in the future.

Other

- Mary will be glad to have a Turnover Meeting with new Board members.

Adjournment

- Motion for Adjournment by Sandy Stewart, Second by Jodie Rung
- Approved: unanimously

Meeting adjourned at 7:09 pm

Beth Underhill
Secretary
PCMS Drama Club
2016-2017